

HARROGATE BOROUGH COUNCIL DECISION NOTICE	
Cabinet Member for: Planning and Sustainable Transport	
Date of Decision: 2 September 2015	
1. Decision No / Your Ref:	1a. Wards affected: Newby, Boroughbridge, Claro, Bishop Monkton
2. Subject: Roecliffe and Westwick Neighbourhood Area Designation	
<p>3. A. The information given in this form is a fair and accurate record of the decision made by:</p> <p>Portfolio Holder: (Signature)</p> <p>B. The Cabinet Member Planning and Sustainable Transport declared the following interest: (Explain the nature of the interest) None</p> <p>C. Was a substitute appointed?: Yes/No/– No</p>	
<p>4. DECISION: (Completion of this Section is a statutory requirement)</p> <p>Please state:</p> <p>A. Decision/s made:</p> <ol style="list-style-type: none"> 1. That the Council agrees to formally designate the Roecliffe and Westwick Neighbourhood Area in accordance with the Localism Act 2011 and The Neighbourhood Planning (General) Regulations 2012 Part 2 as amended by The Neighbourhood Planning (General) (Amendment) Regulations 2015. 2. That the Council publicises details of the designation in accordance with The Neighbourhood Planning (General) Regulations 2012 paragraph 7.1 as detailed in paragraph 5.5 of this report. 	

B. Reason/s for making decision:

The government through the Localism Act 2011, provides an opportunity for local communities to get more involved in planning for their areas. Local authorities are expected to play a positive role in facilitating and supporting this process and under The Neighbourhood Planning (General) Regulations 2012 Part 2, as amended by The Neighbourhood Planning (General) (Amendment) Regulations 2015, the local authority must formally designate the Neighbourhood Area before the Neighbourhood Plan can be prepared.

The Borough Council has undertaken consultation in order to bring the application for a Neighbourhood Area to the attention of people who live work or carry on business within this area as required by the regulations. A summary of representations received together with an officer response is included in Appendix 1. It is considered that there are no clear planning reasons requiring a modification to the boundary proposed by Roecliffe and Westwick Parish Council.

C. Alternative options considered and rejected:

Not to formally designate the Roecliffe and Westwick Neighbourhood Area. This is rejected as it would not be in accordance with the government's localism agenda. This is the first step in the neighbourhood planning process and without formal designation of the Neighbourhood Area the process cannot proceed and would therefore deny the local community the opportunity of participating in a neighbourhood planning project for Roecliffe and Westwick.

The Council has already agreed to provide appropriate support for the Parish Council in preparing a Neighbourhood Plan by undertaking consultation on the Neighbourhood Area (Report to Cabinet Member [Planning Transport and Economic Development] 25 June 2015).

5. Please outline all additional material or information considered at the meeting whether written or oral and not detailed in the written report:

6. With regard to the written report please indicate:

A. The number of appendices:

One

B. The number of background papers and their

location/file reference:

- C. The number of any additional papers considered which are to form part of the 'definitive report' on the matter:**

7. Was all or any part of the report deemed to be exempt? No

8. If so:

- A. Please state to which part of the report it is applicable and give the wording of the relevant paragraph of Schedule 12A to the Local Government Act 1972:**

B. Is there an Exempt Decision Notice?

9. A. Is this a Key Decision? No

(Key Decisions are subject to the 5 working days Call-in procedure and must not be actioned until notification to proceed has been received)

If so, please state

B. Forward Plan reference number:

C. Relevant Overview and Scrutiny Commission:

D. Date Member Services were supplied with report and accompanying papers for publication and consequent circulation to the Scrutiny Commission Chair:

E. Urgent Item of Business – Call-in
(Overview and Scrutiny Procedure Rule 16b)

If a matter is urgent and Call-in cannot be applied please state:

(i) **Reasons:**

(ii) **Date of agreement of Scrutiny Commission Chair that the decision is urgent:**

(iii) **Means of communication of agreement:**

10. Officers in attendance at the meeting during consideration of this item:

Dave Allenby, Head of Planning and Development
Gary Bell, Chief Planner
Janet Entwistle, Senior Planning officer
James Langler, Principal Planner

11. Decision to be actioned by: (Please state name and post title of the appropriate Officer who would need to be notified of validation and Call-in)

Janet Entwistle, Senior Planning Officer

12. Please confirm that all Officers required to be consulted prior to forwarding this Decision Notice to the Member Services Section have been consulted: (eg Legal Services, Finance, Human Resources)

13. Date Decision Notice despatched to Member Services via Email:

3 September 2015

14. NOT TO BE COMPLETED UNLESS it was impracticable to include the Key Decision in the Forward Plan:

(See Access to Information Procedure Rules 15 and 16)

A. Call-in to apply: (Access to Information Procedure Rule 15)

Please state:

(i) **Reasons:**

(ii) **Date Proper Officer and Scrutiny Commission Chair were supplied with report and papers:**

B. Special Urgency Provision (Call-in cannot be applied):

(Access to Information Procedure Rule 16)

Please state:

(i) **Reasons:**

(ii) **Date on which agreement obtained from Scrutiny Commission Chair that the decision is urgent:**

(iii) **Means of communication of agreement:**

15. (For use in Member Services Section)

- A. Decision Validated by:** Andy West
- B. Date decision validated and published:** 3 September 2015
- C. Date Call-in procedure ends (if appropriate) - 4.30 pm on:**
- D. If 9D or 14A is answered give date of public notice:**
- E. File Ref and Officer Ref:** PST012Sep02/SS
- F. If Special Urgency Provision (14B above) has been applied please confirm that relevant item will be included on next Council Agenda**